

Subject: NEPA Technician for BLM in Winnemucca, NV

<https://www.thegreatbasininstitute.org/job/nepa-technician/>

Working collaboratively with the BLM Winnemucca District (WD), GBI is recruiting to hire a National Environmental Policy Act (NEPA) Technician that will contribute to the implementation of WD's recently approved resource management plan and to the development of NEPA documents. . The NEPA Technician will be provided a working introduction to BLM policies, regulations, procedures, programs, and operations. Particular focus will be placed on planning and environmental coordination through administrative and technical tasks, including the use of ePlanning, designed to develop knowledge and understanding of multiple use land management.

The NEPA Technician will receive training and hands-on experience under Planning and Environmental Coordinators with all aspects of the NEPA process Strong communication skills are imperative as the NEPA Technician must be approachable and work well in both team and individual work environments.

Location:

The BLM Winnemucca District (WD) lies roughly in the northwest part of Nevada, nested in the basin and range province of the western U.S. The WD is approximately 2.5 hours east of Reno, NV and 2 hours west of Elko, NV on I-80, and 5.5 hours south of Boise, ID on State Highway 95. The WD encompasses roughly 11 million acres, of which 7.38 million acres are public lands managed by the BLM. Elevations range from approximately 4,000 feet to close to 10,000 feet.

Compensation & Timeline:

- o Rate of pay: \$19.57/hour
- o Paid Medical and Dental Benefits
- o 52-week appointment starting in April 2016, or upon availability pending completion of DOI

Background Investigation

- o Full time, 40 hours per week

Qualifications:

- o Bachelor's Degree in Life Sciences, such as: Environmental Policy/Resources, Botany, Wildlife Biology, Range Ecology, Natural Resources Management, or related subject matter;
- o Prior experience with and/or exposure to the NEPA process (or related state environmental policy act/law, such as CEQA) through professional opportunity or academic coursework, desired;
- o Experience using GIS software (e.g.: ArcMap) to upload, create and manipulate data and maps;
- o Experience working with basic Microsoft Office suite of programs (e.g.: Word, Excel, Access);
- o Ability to communicate effectively, both written and orally, with a diverse audience;
- o Capacity to work independently and within a team environment;
- o Must be motivated, self-directed, organized, and detail oriented in order to balance multiple tasks simultaneously; and
- o Ability to occasionally walk and hike over rough terrain, work outdoors, carry personal and field equipment, and withstand the rigors of the Great Basin in the late spring, summer, and/or early fall.
- o Successful applicant(s) must complete a Department of Interior (DOI) Background Investigation (BI); applicants already in possession of a fully adjudicated DOI BI should highlight this in their cover letter.

How to Apply:

Qualified and interested applicants should forward a cover letter, their résumé, and a list of three professional references to RA Recruitment at rarecruitment@thegreatbasininstitute.org. Please indicate “WDO NEPA Tech” in your email subject line. Please include where you found this position posted. Incomplete applications will not be considered. No phone inquiries, please.

We conform to all the laws, statutes, and regulations concerning equal employment opportunities and affirmative action. We strongly encourage women, minorities, individuals with disabilities and veterans to apply to all of our job openings. We are an equal opportunity employer and all qualified applicants will receive consideration for employment without regard to race, color, religion, gender, sexual orientation, gender identity, or national origin, age, disability status, Genetic Information & Testing, Family & Medical Leave, protected veteran status, or any other characteristic protected by law. We prohibit Retaliation against individuals who bring forth any complaint, orally or in writing, to the employer or the government, or against any individuals who assist or participate in the investigation of any complaint or otherwise oppose discrimination.